

VOLUNTEER SEARCH
Participation in European Voluntary Service projects

Presentation of organization	
Name of the organisation	Lithuanian Culture Institute (LCI)
Registered address (street, city, country)	Z. Sierakausko str. 15, LT-03105 Vilnius, Lithuania
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Website of the organisation	http://lithuanianculture.lt/programs/?lang=en
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Programme	<u>European Voluntary Service</u>
Application deadline	18 th of September 2017
Starting date of the project (preliminary) and duration	January/February of 2018 Duration: 6 months (possible to stay longer)
Requirements	<ul style="list-style-type: none"> – citizenship of EU (except Lithuanian) – CV – motivation letter
Short presentation of Lithuanian Culture Institute	<p>The Lithuanian Culture Institute (LCI) is a state budgetary institution founded by the Ministry of Culture of the Republic of Lithuania in Vilnius, Lithuania.</p> <p>A Mission of LCI is effective and constructive representation of Lithuanian (LT) culture abroad which is done by organization of various representational LT cultural programmes, implementation of cooperative bilateral and multilateral exchanges as well as cultural programmes in LT and abroad.</p> <p>LCI undertakes the following principal activities:</p> <ul style="list-style-type: none"> – organizes and coordinates diversified representational LT cultural programmes abroad; – implements cooperative bilateral and multilateral exchanges as well as cultural programmes in Lithuania and abroad; – works closely with and implements projects of the cultural attaches of the Republic of Lithuania in foreign countries; – promotes LT literature abroad: consults and informs foreign publishers and translators on issues concerning LT literature; organizes seminars for translators and publishers; organizes presentations and creative sessions of LT writers abroad; and administers a translation promotion programme; – organizes and administers the cultural events programme at the annual Vilnius Book

	<p>Fair;</p> <ul style="list-style-type: none"> – coordinates Lithuania’s participation in the Creative Europe and Citizens for Europe programmes of the European Union; – prepares and disseminates information about LT culture, artists and creative works; – produces informational publications that promote Lithuania’s art and culture. <p>The community around LCI consists culture professionals in national and international level.</p> <p>LCI team consists of 16 members: 6 Projects Managers, 3 Projects Coordinators, Head of Programs and Projects Department, Knowledge and Communication Projects Manager, Communication Coordinator, Senior Accountant and Accountant, Office Administrator and Director.</p>
<p>Goal and motivation of participation</p>	<p>Through organization and coordinating complex cultural projects abroad (e. g. cultural mega programme for Lithuanian EU Presidency in 2013, cultural season in Krakow in 2015, cultural partnership project in Ukraine in 2016, presentation of the Lithuanian culture and literature in Leipzig in 2017), participation in international book fairs abroad and coordinating cultural events programme of the international Vilnius Book Fair, organization of foreign culture experts visits, management of translation programs and biannual international seminars, administration of European programmes and close cooperation with the cultural attachés of the Republic of Lithuania in foreign countries LCI has many years of international experience in the different fields of culture and high potential to share gained knowledge, experience and willingness to support the young person who intends to get deeper knowledge of Lithuania, of the field of culture or just entering into this sphere and looking for a value adder personal and professional development.</p> <p>The background of participant is not as much important as his motivation and showed interest. In order to ensure effective experience in the field of culture good skills of English language is required.</p>
<p>Activities and Experience</p>	<p>Lithuanian Culture Institute has been presenting Lithuanian culture and art in foreign countries by actively managing complex cultural programmes and projects consisted of visual arts, literature, architecture, interdisciplinary arts, design, performing arts, since 2008.</p> <p>There 4 different programmes managed by LCI which are relevant to future participation in the Erasmus+ programme:</p> <p>1. CULTURE PROMOTION PROGRAMME:</p> <ul style="list-style-type: none"> • Management of visiting EXPERTS PROGRAMME which creates the opportunity for LT artists to present their works to foreign culture experts, curators, and critics. During the years of programme Cultural experts in more than 40 areas visited LT to brief a select audience of representatives from the cultural sector as architecture, performing and visual arts, literature, design, interdisciplinary art, graphic design etc. • Coordination of LT culture presentational activities in a closely work with the cultural <i>ATTACHÉS</i> of the Republic of Lithuania in 13 foreign countries; • Coordination of complex cultural projects as CULTURAL SEASONS ABROAD.

Annually events have started since LT Presidency of the Council of the European Union in 2013 when in cooperation with the cultural attachés of LT in foreign countries was organized international cultural events programme. Cultural season in Krakow was organized in 2015, 2016 is dedicated to Lithuania – Ukraine Cultural Partnership, in 2017 Lithuania was Guest of Honour at the Leipzig Book Fair, in 2018 Lithuania is Market Focus at London Book Fair, together with other Baltic states.

2. LITERATURE PROMOTION PROGRAMME:

LITERATURE PRESENTATION ABROAD by participating in international book fairs, festivals, preparing specialised material, implementing Translations Grant programme, etc. In order to promote LT literature and culture abroad LCI as well annually takes part in one of the main international book fairs in LEIPZIG and in BOLOGNA. Since 2014 LCI has been participating at LONDON BOOK FAIR which, according to industry experts, is the second most important one of its kind for establishing contacts in publishing. It brings together publishing representatives, agents, translators and writers from around the globe. And especially, after 2014 when the ministers of culture of the Baltic states signed a joint memorandum concerning participation at the 2018 London Book Fair, Estonia, Latvia, and Lithuania have been invited to participate as the Market Focus of the London Book Fair 2018 and the three countries have decided to coordinate their presentations of Baltic literature, it stands as very priority for LCI.

As well LCI has previous years of presentation national literature experience in Gothenburg, Jerusalem, Kiev, Krakow, Lviv, Moscow, and Turin international book fairs.

One of the biggest annual event of LCI is INTERNATIONAL VILNIUS BOOK FAIR as LCI is one of organizers of the fair and takes its responsibility for organization and coordination of the cultural events programme including readings, discussions, creative workshops, music, cinema, award ceremonies, etc. Vilnius Book Fair is the main annual meeting place of publishers, authors and readers. It is the biggest and the most important book fair in the Baltic countries. The event is exclusively focused on the reader, books and cultural events. At the same time this is the right place to get acquainted with the publishing market of the Baltic region. The 18th international Vilnius Book Fair 2017 was visited by 62.840 guests who had chance to participate in 417 events with 303 participants from 9 different countries.

- TRANSLATION GRANTS PROGRAMME purpose is to promote LT literature through granting foreign publishers for the translation of LT literature or cultural works which are related to Lithuania.
- As well as many years of experience in promotion of LT literature abroad while consulting and informing foreign publishers and translators on issues concerning LT literature, each two years LCI organize SEMINARS for literary translators from LT language, constantly – PRESENTATIONS and CREATIVE SESSIONS abroad.

3-4. LCI is responsible not only for complex projects presenting LT culture abroad, but also is a host organisation of EU programmes “CREATIVE EUROPE” 2014-2020 (CE)

	<p>which is dedicated to support European culture, film, television, music, literature, theatre, heritage and related arts and “EUROPE FOR CITIZENS” 2014-2020 (EC) which is offering financing for initiatives which contribute to citizens’ understanding of the EU, its history and diversity and to foster European citizenship by improving conditions for civic and democratic participation at the EU level. Activities of the CE and EC desks are - trainings about up to date projects, best practices, management of the international cooperation, finances, new business models, audience development and etc.</p>
<p>Skills and expertise</p>	<p>While presenting LT Culture abroad by managing international programmes and projects all team members have good communicational, organizational skills and are used to work in multicultural environment, due to this new team member will be able fully participate in institute’s daily life and events.</p> <p>LCI’s project coordinators and managers have significant experience in international cultural project management which for new coming person will ensure possibility to take part in different cultural actions and international events.</p> <p>As LCI members are experienced and willing to share this experience, for the Erasmus+ activities, it is planned actively involve 8 members of LCI who will support participant through his/her experience of assisting in organizational and communicational aspects of LT culture and literature presentation at cultural events at the international book fairs in London, Leipzig, Bologna, Vilnius, complex projects in foreign countries, Translators seminars, Experts visits, events of EU programmes.</p>
<p>Activities for participant</p>	<p>In order to provide sufficient experience for participant’s professional and social development all activities will be discussed directly with volunteer.</p> <p>COMMON ACTIVITIES:</p> <ul style="list-style-type: none"> • Visiting Lithuanian cultural organizations; • Participating in LCI activities and events; <p>COMMUNICATION FIELD:</p> <ul style="list-style-type: none"> • Collecting, preparing and updating information for LCI website, Facebooks profiles, Twitter and Instagram (in English); • Supporting communication with international participants in annual institute’s projects; • Preparing information for printed materials for international projects; • Monitoring output of the foreign media concerning LCI projects and activities; <p>ASSISTING IN INSTITUTE’S PROGRAMMES IMPLEMENTATION:</p> <ul style="list-style-type: none"> • Assisting in taking care of experts: preparing programme, meetings with local culture organizations, organizing schedule for cultural sight-seeing; • Assisting in correspondence with foreign cultural institutions and scheduling the employees’ visits; • Assisting in annual international Baltic Sea contact making seminar of Europe for Citizens programme: preparation of participant’s selection, participants’ evaluation and selection, preparation of materials, communication with participants, preparing and updating information in programmes and events websites and Facebook.

	<ul style="list-style-type: none"> • Assisting in Creative Europe and Europe for Citizens informational sessions at national and international level. <p>ASSISTING IN PREPARATION OF LONDON BOOK FAIR 2018</p> <ul style="list-style-type: none"> • Assisting in preliminary activities of London Book Fair (possible events, venues and etc.); • Organizing the exploratory visits in London by ending inquires to different cultural institutions in London such as museums, galleries, associations, libraries and book stores, theatres, cinemas, institutes and socio-cultural centres, various foundations in order to find possible partners; • Making research on cultural institutions and venues in London for Lithuanian cultural programme in 2018; • Making research on London and United Kingdom media presenting London Book Fair; • Monitoring output of UK media concerning Baltic countries participation in London Book Fair; • Collecting information about translated literature highlights and tendencies in UK (including buzz monitoring).
<p>Living and working environment of participant</p>	<p>LCI is located in Vilnius city centre. Premises of organization are big enough in order to ensure sufficient and comfortable working environment for participant, more over it is a possibility to prepare food as kitchen is installed in the premises. The location is safe and has good infrastructure in a case of public transportation need. It is just few minutes on foot to the main street of a city centre. In order to ensure as much as possible safe and comprehensive social life participant will be accommodate close to city centre, in a flat with single room and shared living room, kitchen and bathroom in a location close to LCI that distance would be walkable or easy reached within few minutes by public transport. Before arrival participant will be introduced to the person of LCI team who will be his/her mentor through the volunteering experience. As well all other team member always will be reachable considering situations and needs of volunteer.</p> <p>Mentor will take care of:</p> <ul style="list-style-type: none"> • Volunteers' support and guidance during all the stay in Lithuania; • Volunteer's activities monitoring and provision of extra support at certain situations or stages of volunteering experience when is needed; • Volunteer's guidance in order to ensure not just professional, linguistic activities, but social life activities as well, such as: getting familiar with city, places, encouraging to participate in meetings with other volunteers; • In order to ensure effective experience of participant, to arrange evaluation meetings.